**APPLICATION FORM**

**RESEARCH GRANTS - 2017**

**UNIVERSITY OF SRI JAYEWARDENEPURA**

**PART A**

**Details of the Investigators**

**1. Details of Principal Investigator:**

Name: Rev/ Prof/ Dr/ Mr/ Ms: ……………………………………………………………

1. Designation: ………………………………………………………………………………..
2. Faculty: …………………………………………………………………………………….
3. Department: ………………………………………………………………………………..
4. Telephone:
   1. Mobile: ………………..
   2. Official: ……………….
   3. Home: …………………
5. University E mail address: …………………………………………………………………
6. Verified Google Profile Name and the Google Profile URL: ...............................................

**2. Details of the Co-Investigators:**

**Co-Investigator I**

1. Name: Rev/ Prof/ Dr/ Mr/ Ms: ……………………………………………………………
2. Designation: ………………………………………………………………………………..
3. Faculty: …………………………………………………………………………………….
4. Department: ………………………………………………………………………………..
5. Telephone:
   1. Mobile: ………………..
   2. Official: ……………….
   3. Home: …………………
6. University E mail Address: …………………………………………………………………
7. Verified Google Profile Name and the Google Profile URL: ...............................................

**Co-Investigator II**

1. Name: Rev/ Prof/ Dr/ Mr/ Ms: ……………………………………………………………
2. Designation: ………………………………………………………………………………..
3. Faculty: …………………………………………………………………………………….
4. Department: ………………………………………………………………………………..
5. Telephone:
   1. Mobile: ………………..
   2. Official: ……………….
   3. Home: …………………
6. University E mail Address: …………………………………………………………………
7. Verified Google Profile Name and the Google Profile URL: ...............................................

* Annex CVs’ and list of publications of all investigators during the last 10 years.

**3. Details of the Grants received by the Principal Investigator**

**a. Details of the University Research Grants received over the last 5 years**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Title** | **Grant No.** | **Amount** | **Period of the Grant** | | **Status of the research \* and research out-put\*\*** |
| **From** | **To** |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |
| \*Date of completion and submission of the final report. Details of resubmission/ whether progress reports submitted for ongoing projects  \*\* Number of indexed journal publications, publications in peer reviewed journals and conference proceedings. Submit evidence for \*\* | | | | | | |

**b. Details of the other Research Grants received over the last 5 Years**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Title** | **Funding agency** | **Amount** | **Period** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |

**PART B**

**Details of the Project**

1. Title of the proposed project: ……………………………………………………………………………

………………………………………………………………………………………………………………………….

………………………………………………………………………………………………………………………….

2. Attach 3 copies of the detailed project proposal compiled under following headings:

(Font: Times New Roman, 12pt, 1.5 spacing)

1. Title
2. Research problem (Briefly explain the scientific hypothesis/research question)
3. Analysis of the problem/s & rationale for the research question
4. General and specific objectives
5. Literature review (A comprehensive literature review relevant to the research problem with national and international data and justification of your study)
6. Methodology : Study settings/ Population/ Sample/ Sampling method/ Methods of data collection/ data analysis
7. Ethical considerations
8. Dissemination of knowledge and proposed out-come
9. References – Complete list of references should be submitted according to Harvard Style

3. Ethical Considerations

|  |  |
| --- | --- |
| **Relevance to the Project** | **Relevant / Not Relevant** |
| If relevant, Ethical clearance obtained? | Yes / No  If yes attach a copy of the letter or certificate |
| If No, applied for Ethical clearance? | Yes/No |

4. Research done by the principal investigator / co-investigator in the proposed research area if any:

……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………….

5. Is the proposed research intended for a postgraduate degree? If registered give the relevant details of registration (Ph.D/ M.Phil/ MA/ M.Sc.)

6. Summary of the budget requested

|  |  |
| --- | --- |
| **Total Amount of Grant Applied for: Rs.** :- …………………………………… | |
| Total amount of 1st year budget | Rs |
| Total amount of 2nd year budget | Rs |
| Total amount of 3rd year budget | Rs |

**PART C**

**Implementation of Research Project**

1. Work plan and estimated expenditure

*(If project period is 12 months or less, complete section (a) only. If project period is more than 12 months, complete (b) only.)*

|  |  |  |
| --- | --- | --- |
| **Section (a)** | | |
| **Period** | **Activities/details of research plan to be done** | **Expenditure (Rs.)** |
| 1st three months |  |  |
| 2nd three months |  |  |
| 3rd three months |  |  |
| 4th three months |  |  |
| Total |  |  |

|  |  |  |
| --- | --- | --- |
| **Section (b)** | | |
| **Period** | **Activities/details of research plan to be done** | **Expenditure (Rs.)** |
| 1st six month |  |  |
| 2nd six month |  |  |
| 3rd six month |  |  |
| 4th six month |  |  |
| 5th six month |  |  |
| 6th six month |  |  |
| Total |  |  |

2. Work Plan: Please attach the quarterly Gantt chart to cover the proposed study, as per the format below.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **No** | **Activities** | **Year 1** | | | | **Year 2** | | | | **Year 3** | | | | |
| **Q1** | **Q2** | **Q3** | **Q4** | **Q1** | **Q2** | **Q3** | **Q4** | **Q1** | **Q2** | **Q3** | **Q4** |
|  | Activity 1 |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Activity 2 |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Activity 3 |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Activity 4 |  |  |  |  |  |  |  |  |  |  |  |  |

*Define the Activities*

3. Do you expect to employ research assistants/research fellows? If so in what areas of the activities and at what stage do you hope to employ them?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Activity** | **Stage** | **No. of Assistants** | **Duration** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
|  |  |  |  |  |

**PART D**

**Estimated Budget of the Proposed Research Project**

Total amount applied for the proposed research project Rs.

Indicate the estimated budget under the following items:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. **Allowances, Travelling, Subsistence & Expenses** | | | | |
|  |  | Unit rate per month / per person | No. of months | Sub total |
| 1 | Allowances of Research Assistants\* |  |  |  |
| 1.1 | Research Assistant |  |  |  |
| 1.2 | Research Fellow |  |  |  |
| 2 | Travelling Expenses\*  (based on distance) |  |  |  |
| 2.1 | Principal Investigator |  |  |  |
| 2.2 | Co-researchers |  |  |  |
| 2.3 | Research Assistants |  |  |  |
| 2.4 | Research Fellow |  |  |  |
| 3 | Subsistence payments |  |  |  |
| 3.1 | Principal Investigator |  |  |  |
| 3.2 | Co-researchers |  |  |  |
| 3.3 | Research Assistants |  |  |  |
| 3.4 | Research Fellow |  |  |  |
|  | **Sub Total of Allowances, subsistence & travelling expenses** |  |  |  |
| \* See project guidelines for further details  Allowances of Research Assistants :- Special Degree Rs. 40,000/- per month and General Degree Rs. 35,000/- per month  Allowances of Research Fellows: PhD Rs 80,000/= per month and MPhil Rs 50,000/= per month  **\*\* Travelling & Subsistence –** Travelling - Rs 40/= per kilometer /  Subsistence - Rs. 500/- per day | | | | |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Chemicals and Equipment\*** | | | | | | | |
|  | **Item** | | **1st Year** | | **2nd Year** | | **3rd Year** |
| 1 |  | |  | |  | |  |
| 2 |  | |  | |  | |  |
| 3 |  | |  | |  | |  |
| 4 |  | |  | |  | |  |
| 5 |  | |  | |  | |  |
|  |  | |  | |  | |  |
|  | **Sub Total for chemicals & equipment** | |  | |  | |  |
| *\* A complete description of equipment required and a full justification must be given* | | | | | | | |
| **Other Expenses** | | | | | | | |
|  | **Item** | **1st Year** | | **2nd Year** | | **3rd Year** | |
|  | Stationeries |  | |  | |  | |
|  | Photocopying/ ronio work |  | |  | |  | |
|  | Typing reports |  | |  | |  | |
|  | Other materials |  | |  | |  | |
|  | Proof reading |  | |  | |  | |
|  | Any other activity (Specify) |  | |  | |  | |
|  | Miscellaneous |  | |  | |  | |
|  | **Sub Total for other expenses** |  | |  | |  | |

|  |  |  |
| --- | --- | --- |
| **Total Budget** | | |
| 1 | Sub Total of allowances, subsistence & travelling expenses |  |
| 2 | Sub Total for chemicals & equipment |  |
| 3 | Sub Total for other expenses |  |
| 4 | Registration fee for post-graduate degrees |  |
|  | **Total cost** |  |

(Details of 1,2 & 3 above should be given in separate sheet with cost component of each item with justification where relevant)

I certify that the information and data furnished by me in this research grant application are true and accurate to the best of my knowledge. In the event of my being granted the amount requested to undertake and carry out the project described in this application, I shall enter into an agreement with the University to that effect.

Date :-

Signature of Principal Investigator

**Observations and the recommendation of the Head of the Department**

………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

………………………………………..……………….

Date Signature of the Head of the Department

**Observations and the recommendation of the Research Committee of the relevant Faculty**

………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

………………………………………………………….

Date : Chairman of the Faculty Research Committee

**Observations and the recommendation of the Dean of the Faculty**

………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

………………………………………………………….

Date : Dean/ Faculty of …………………………..

**Decision of the Research Council of the University of Sri Jayewardenepura**

……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………….

………………………………………………….

Date : Vice Chancellor

Chairman of the Research Council