**Format for Interim and Final Financial Report**

**INTERIM AND FINAL FINANCIAL REPORT**

**UNIVERSITY RESEARCH GRANTS**

The Financial position of grant No…………………………………………………….as at ……………………..awarded to Dr./Prof. …………………………….by the Research Council of the University of Sri Jayewardenepura is as follows.

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | Funds received by the University/ Institution | Total expenditure  Rs. | Balance available  Rs. |
| **Personal** |  |  |  |
| Research Student |  |  |  |
| Technical Assistant |  |  |  |
| **Other** |  |  |  |
| Equipment |  |  |  |
| Equipment |  |  |  |
| (Items purchased should be stated) |  |  |  |
| **Consumables** |  |  |  |
| Lab services & samples analysis |  |  |  |
| Postgraduate Registrations Fees |  |  |  |
| Statistical analysis |  |  |  |
| Calibration of Instruments |  |  |  |
| Travel & Subsistence |  |  |  |
| Miscellaneous |  |  |  |

|  |  |
| --- | --- |
| **Unspent balance of the funds received** | |
| Funds received |  |
| Actual expenditure |  |
| Balance |  |
| Cash Imprest / Cash advance |  |
| Balance as at ……………………………… |  |
| Bursar/ Accountant |  |

Total

Date:

Signature and of the Bursar……………………………………