**Project Evaluation Form**

**CONFIDENTIAL: EVALUATION OF UNIVERSITY RESEARCH GRANTS- 2020**

**Date submitted for evaluation: ……………………………………**

**Date returned after evaluation: ……………………………………**

**Name of Evaluator: …………………………………………………………………………………**

**Project Title: ………………………………………………………………………………………………………………………………………………**

**………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………**

Please tick relevant cage. Any specific comments to the applicant and/or suggestion for modification can be made in the relevant spaces given under each section**.**

1. **Rationale for doing the research and analysis of the problems (background and justification):**

|  |  |
| --- | --- |
| Good |  |
| Need improvement |  |

Comments (if any): ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

1. **Relevance of objectives and/or hypothesis/ses to be tested:**

|  |  |
| --- | --- |
| Relevant and clear |  |
| Not relevant |  |

Comments (if any): ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

1. **Literature review**

|  |  |
| --- | --- |
| Recent national literature is reviewed |  |
| Recent international literature is reviewed |  |
| Literature cited is relevant to the study |  |
| Literature review is adequate |  |
| Not acceptable |  |

Comments (if any): ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

1. **Research design:**

|  |  |
| --- | --- |
| Acceptable |  |
| Need modification |  |
| Need Revisions |  |

(\*If modification is proposed please give reasons and your proposed revisions)

Comments (if any): ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

1. **Suggested analysis/ses (including statistical analyses):**

|  |  |
| --- | --- |
| Adequate |  |
| Inadequate |  |
| Not suitable |  |

(If inadequate / not suitable please give reasons and proposed revisions)

Comments (if any): ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

1. **Relevance of study-setting and methodologies for experimentation/ collection of data:**
2. **Study-setting:**

|  |  |
| --- | --- |
| Suitable |  |
| Not suitable |  |

(If not suitable please give reasons and suggest suitable locations)

Comments (if any): ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

1. **Methodology:**

|  |  |
| --- | --- |
| Adequate |  |
| Inadequate |  |
| Need modification |  |

(If inadequate or need modification please give reasons to time and suggest revisions)

Comments (if any): ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

1. **Feasibility of the proposal in relation to time and resources requested:**

|  |  |
| --- | --- |
| Feasible within given time period |  |
| Require more time |  |
| Can be done within a shorter time period |  |
| Resources are adequate |  |
| Resources are inadequate |  |

(If inadequate please give reasons and suggest additional resources)

Comments (if any): …………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

1. **Ethical consideration:**

|  |  |
| --- | --- |
| Ethically acceptable |  |
| Ethical clearance obtained |  |
| Application submitted for ethical clearance |  |
| Ethically not acceptable |  |

Comments (if any): ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

1. **Considerations to environmental safety**

|  |  |
| --- | --- |
| Environmentally safe |  |
| Environmentally not safe |  |
| Need modification/s |  |
| Not applicable |  |

Comments (if any): ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

1. **Relevance / Justification of requested budget items: (Very Important)**
2. **Personnel**

|  |  |
| --- | --- |
| Adequate |  |
| Inadequate |  |
| Need further justification |  |

Comments (if any): ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

1. **Equipment**

|  |  |
| --- | --- |
| Adequate |  |
| Inadequate |  |
| Need further justification |  |
| Overestimated |  |

Comments (if any): ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

1. **Consumables**

|  |  |
| --- | --- |
| Adequate |  |
| Inadequate |  |
| Need further justification |  |
| Overestimated |  |

Comments (if any): ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

IV. **Travel/ Subsistence**

|  |  |
| --- | --- |
| Adequate |  |
| Inadequate |  |
| Need further justification |  |
| Overestimated |  |

Comments (if any): ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

v. **Miscellaneous (maximum allowed is 2% of the total budget)**

|  |  |
| --- | --- |
| Adequate |  |
| Inadequate |  |
| Need further justification |  |
| Overestimated |  |

Comments (if any): ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

1. **Additional Comments, Suggestions and Responses**

Kindly include the item number to which you provide a comment/suggestion or response.

Kindly evaluate the project according to the following marking scheme.

|  |  |  |
| --- | --- | --- |
| **Factor** | **Maximum Limit of Points** | **Total** |
| 1. Scientific merit of the study | 50 |  |
| 1. The relevance of the study to national development | 50 |  |
| 1. Its contribution to strengthening the capacity of science and technology in the country | 50 |  |
| 1. Potential of the research findings to foster research & development relations between the University and the relevant Industry | 50 |  |
| 1. Possibility of research findings being published in international journals | 50 |  |
| **Total Score** |  |  |

1. **Recommendation:**

Proposal **RECOMMENDED** for support

Proposal **RECOMMENDED** subject to minor modifications as stated

Proposa**l RECOMMENDED** resubmission with major modifications

Proposal **NOT RECOMMENDED** for support.

**Please provide justification if the project is not recommended for support.**

For the Faculty Research Committee Use only

**Applicant’s knowledge, training and research experience:**

|  |  |
| --- | --- |
| Adequate |  |
| Inadequate |  |

**Evaluation of the Project**

|  |  |
| --- | --- |
|  | Marks/Comment |
| Scientific Merit\* |  |
| Ethical considerations\*\* |  |
| Budget\*\*\* |  |

\*Scientific Merit - Average of total marks given by the 2 reviewers as a percentage

\*\*Needs ethics committee approval / Does not need ethics committee approval /Ethics approval is already granted

\*\*\*Budget is justifiable/ Need revision/ Revised budget approved / Cannot be approved